

## RESERVATION FOR CAMPING FACILITIES AND EQUIPMENT

Unit Type and Number: \_\_\_\_\_ Dates of Reservation: \_\_\_\_\_ to \_\_\_\_\_

Camp Lowden      Canyon Camp

Building/Other Facility(ies): \_\_\_\_\_  
 To use Carroll County Cabin contact Art Moshure at (815) 244-6072.

1.	Units desiring to use facilities must submit all copies in advance, with fees and deposit to: <b>Blackhawk Area Council, BSA, PO Box 4085, Rockford, IL 61110.</b> Reservations sent directly to the camps can't be accepted.
2.	Requests are accepted on a <b>first come, first served basis</b> (completed form with money in council office.).
3.	At least two adult leaders, one of whom must be 21 years of age or older, are required for all trips and outings.
4.	The unit's copy is returned to unit indicating acceptance of payment & deposit or denial of request and should be brought to camp as a receipt.
5.	Check-in with Ranger or Campmaster upon arrival (do not send a scout to attend to this procedure). Check out with Ranger or Campmaster before leaving.
6.	Use trucks <b>only</b> for transportation or equipment – <b>no passengers except in cab.</b>
7.	Respect the property of others and do not trespass on other campsites or private property.
8.	Be certain fires are attended at all times.
9.	Trees or shrubs may be cut only with <b>specific permission</b> from the Ranger or Campmaster.
10.	Swimming, boating or canoeing must be done using BSA Safe Swim Defense and Safety Afloat regulations and by certified adults. <b>Aquatics activities require a Local Tour Permit to be filed with your Council.</b>
11.	Alcoholic beverages, illegal drugs, firearms and fireworks are not permitted.
12.	Garbage must be carried out of all camps.
13.	Recreational vehicles (ATVs, dirt bikes, etc.) are not permitted.
14.	Please submit evaluation of camp so facilities and service can be improved.
15.	All requests for refunds must be made in writing and sent to the Council Service Center.
<b>*16.</b>	<b>All refunds must be requested 2 weeks in advance, with the exception of extreme weather conditions.</b>
17.	Units using a camp will be <b>required</b> to submit a \$25.00 deposit <b>per facility before</b> using the camp facilities.
18.	Units will be billed for any damage incurred to camp property or equipment if it exceeds \$25.00 deposit.

Reserved By: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Council: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_ Scouts \_\_\_\_\_ Adults

(THIS SECTION FOR OFFICE USE ONLY)				
Fees \$ _____	Deposit Rcvd \$ _____	Receipt # _____	Date: _____	Approval: _____
<input type="checkbox"/> Satisfactory Checkout of Facilities and Equipment. <input type="checkbox"/> Unsatisfactory Checkout of Facilities and Equipment. Damages and charges to be billed to unit are as follows: _____				
Ranger/Campmaster Signature: _____			Date: _____	